

**To:** 'Brown, Anthony R (RM)'[anthony.brown@bp.com]; Johnson, Brian S[Brian.S.Johnson@bp.com]; Halsey, Ronald H[ronald.halsey@bp.com]; Lombardi, Marc[marc.lombardi@woodplc.com]  
**Cc:** Sandoval, Angela[Sandoval.Angela@epa.gov]; Barton, Dana[Barton.Dana@epa.gov]; Shaffer, Caleb[Shaffer.Caleb@epa.gov]  
**From:** Sullivan, Julie  
**Sent:** Tue 12/5/2017 2:55:25 PM  
**Subject:** Leviathan Mine Superfund Site Lean Project  
Leviathan Lean Project Charter Draft 2017 12-01.pdf

Tony, Brian, Ron, and Marc:

Thank you for coming to meet with us last Friday. It was nice to meet those of you that I hadn't yet had the opportunity to meet and talk further with those I previously met.

Attached is the draft lean project charter that we discussed. We are evaluating the possibility of scheduling the Kaizen event for the last week of January to coincide with the annual update meeting. I am contacting Scott Ferguson to request the use of the Water Board's meeting room. Please review the draft project charter and provide your comments to us. Feel free to call to discuss further.

I look forward to working with you.

**Julie**

Julie M. Sullivan

Environmental Engineer

Superfund Project Manager

U.S. EPA, Region 9

75 Hawthorne Street (SFD-7-3)

San Francisco, CA 94105

Phone: 415.972.3939

Email: [sullivan.julie@epa.gov](mailto:sullivan.julie@epa.gov)

